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INVOICE: 2024-10  
DATE: 10/01/2024

TO:  
Puerto Rico Chief Federal Monitor

FOR:  
Paralegal Services

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
09/04/2024	-Read/responded to emails -Communication exchanges with team members -Transcript/notes of August 253 meeting	1.75	90.00	157.50
09/05/2024	-Communication exchanges with team members -Read/responded to emails -Emailed PRPB regarding September site visit agenda -Sent email to all team members regarding September 253 meeting	.75	90.00	67.50
09/06/2024	-Read/responded to emails -Translated policy review into English for Monitor Rita Watkins -Transcript/notes of August 253 meeting	4.00	90.00	360.00
09/09/2024	-Read/responded to emails -Team biweekly meeting -Reviewed policy sent from PRPB and updated it on the tracker/uploaded into BOX -Finished translation of policy review into English for Monitor Rita Watkins -Transcript/notes of August 253 meeting -Various communications with Monitor Rafael Ruiz and team members -Emailed PRPB regarding documents requested by Monitor Ruiz	6.00	90.00	540.00
09/10/2024	-Read/responded to emails -Communications with team members	.25	90.00	22.50
09/11/2204	-Drafted memo regarding policy review 630 and emailed to Monitor Denise -Phone call with Monitor Alan Young -Phone call with David Levy -Various communications with Monitor Donald Gosselin -Communications with team members -Read/responded to emails -Created calendar invite for September 253 meeting -Combined and edited Monitors compliance reports; emailed to Monitors John and Denise for approval	6.50	90.00	585.00
09/12/2024	-Finalized memo regarding policy review GO 630 and sent it out to the parties -Communications with team members -August 253 Notes/transcript	2.25	90.00	202.50
09/16/2024	-Attended meetings at PRPB -Finished August 253 Notes/transcript and sent to Monitors Denise Rodriguez and John Romero -Check/responded to emails -Communications with team members -Follow up email to all parties regarding September 253 agenda topics	8.00	90.00	720.00
09/17/2024	-Field visit to Aibonito -Check/responded to emails -Communications with team members	8.00	90.00	720.00
09/18/2204	-Attended meetings at PRPB -Read/edited Search and Seizure Midterm draft -Read/responded to emails; phone call communications with Sergeant Florian	8.00	90.00	720.00

09/19/2024	-Field visit to Gauyama CIC with Monitor Rafael Ruiz (Guayama, Salinas, Patillas, Arroyo) -Read/responded to emails -Communications with team members -Reviewed policy sent from PRPB and updated it on the tracker/uploaded into BOX	9.50	90.00	855.00
09/20/2024	-Internal meeting to Discuss Data Request updates with David Levy -Read/responded to emails -Communications with team members -Follow up email to all parties regarding September 253 agenda topics	2.00	90.00	180.00
09/23/2024	-Read/responded to emails -Emailed Monitor Denise Rodriguez and John Romero draft agenda for September 253 meeting -Drafted policy memo regarding the internal regulations for use and handling of the license plate reading system (LPS system regulation) -Communications with team members -Brief call with Monitor John Romero	2.25	90.00	202.50
09/24/2024	-Sent agenda for the 253 meeting to all the parties -September 253 meeting -Read/responded to emails -Communications with team members -Finalized policy memo regarding LPS system regulation and sent it to all the parties -Extensive notes/transcript of the 253 meeting	6.00	90.00	540.00
09/25/2024	-Extensive notes/transcript of the 253 meeting -Read/responded to emails	2.00	90.00	180.00
09/26/2024	-Finished Extensive notes/transcript of the 253 meeting and sent to Monitors -Read/responded to emails -Communication with team members	2.25	90.00	202.50
09/30/2204	-Two translations for David Levy -Sent emails to PRPP personnel regarding meetings -Various communications with Monitor Rafael Ruiz -Read responded to emails	1.75	90.00	157.50
TOTAL 71.25 HRS @ \$90				\$6,412.50

***S/ STEPHANIE LEON* I HEREBY CERTIFY THAT THE AMOUNT BILLED IN THIS INVOICE IS TRUE AND CORRECT IN MY CAPACITY AS A MEMBER OF THE FEDERAL MONITORING TEAM. I FURTHER CERTIFY THAT I HAVE NOT RECEIVED ANY INCOME, COMPENSATION, OR PAYMENT FOR SERVICES RENDERED UNDER A REGULAR EMPLOYMENT OR CONTRACTUAL RELATIONSHIP WITH THE COMMONWEALTH, OR ANY OF ITS DEPARTMENTS, MUNICIPALITIES OR AGENCIES.**